

Interfaith Committee
on Chaplaincy in The
Correctional Service of Canada



Comité Interconfessionnel
de l'Aumônerie du
Service Correctionnel du Canada

**2014 AGM
AND
BOARD OF DIRECTORS MEETING
MINUTES**

April 28th – 30th, 2014

OTTAWA, ONTARIO

TABLE OF CONTENTS

MONDAY, APRIL 28TH, 2014

1.	WELCOME TO THE ONTARIO REGIONAL CHAPLAIN	pg 4
2.	OPENING PRAYER	pg 4
3.	ROUND TABLE INTRODUCTIONS & CHECK IN OF MEMBERSHIP	pg 4
4.	REMARKS & GREETINGS FROM IMAM MICHAEL TAYLOR	pg 4
5.	GREETINGS FROM REV. DR. RON HUNT, President of CMC	pg 4
6.	ORIENTATION REGARDING TUESDAY	pg 4

TUESDAY, APRIL 29TH, 2014

1)	WELCOME CSC COMMISSIONER & ASSISTANT COMMISSIONER	pg 5
2)	DEVOTIONS	pg 5
3)	BRIEF INTRODUCTIONS OF MEMBERS	pg 5
4)	COMMENTS FROM THE COMMISSIONER	pg 5
5)	QUESTIONS & ANSWERS FOR MR. HEAD	pg 5
6)	BREAK	
7)	QUESTIONS & ANSWERS CONTINUED	pg 5
8)	ANNUAL GENERAL MEETING	
	I. President's Report	pg 6
	II. Financial Report	pg 6
	III. IFC Membership Recommendations for 2014 – 2016	pg 6
	IV. Statement of Work for IFC Members	pg 8
	V. Nominations Committee Report	pg 8
	VI. Elections	pg 8
9)	BOARD OF DIRECTORS MEETING	
	a) Adoption of the Agenda	pg 8
	b) Adoption of the Minutes of the Fall Meeting	pg 8
	c) Director General Chaplaincy Report	pg 9
	d) Discussion re: CD 750 & Site Evaluations	pg 9
	e) Transforming Community Chaplaincy Together (TCCT)	pg 9
	f) Business Arising from Fall Meeting	pg 9
	g) New Business	
	i. Discussion re: Members' "duties"—Brian Hawes	pg 9
	ii. Discussion and a re-evaluation of the structure of the IFC	pg 9
	iii. Number of members & number of face-to-face meetings each year	pg 10
	iv. Constitutional discussion & strike a committee to rewrite	

the constitution to be in line with the MoU	pg 10
v. Chaplaincy representation	pg 10
h) Reports	
i. Chaplain Representative Reports	pg 10
• Prairie Region and Chaplains to Women Report	pg 10
• Quebec Region	pg 10
ii. Sub-Committee Reports	
• Sacred Space	pg 10
• Circles of Support and Accountability	pg 11

WEDNESDAY, APRIL 30TH, 2014

10. LOCATION AND DATES OF FALL 2014 AND 2015 AGM MEETINGS	pg 11
11. ADJOURNMENT	pg 11

MONDAY, APRIL 28TH, 2014

IFC Board Members: Chattar Ahuja, Louise Blain, Rhona Britton, Chris Coffin, Riley Coulter, John deVries (Interim President), Garry Dombrosky, Helen Hastie, Brian Hawes (Executive Counsel), Bridget MacKenzie (Past President), Glenn McCullough, Catherine O'Brien, Dan O'Hara, Abdul Hai Patel, Stephen Siemens, Zushe Silberstein, Barry Wood

IFC Chaplaincy Representatives: Ramon (Snowy) Noble

Absent: David Blakely, Dale Gillman, Jean Martin, Denis Patry and Roop Sharma

Guests: Director General—Rev. Richard (Rick) Burk, Regional Chaplain—Imam Michael Taylor, President of the Canadian Multifaith Council—Rev. Dr. Ron Hunt

Recording Secretary: Laura Patrie, Executive Secretary

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1. Welcome the Ontario Regional Chaplain, Imam Michael Taylor

2. Opening prayer—Imam Michael Taylor

3. Roundtable Introductions & Check in of Membership

4. Remarks & Greetings from Imam Michael Taylor

A discussion followed the Imam's presentation regarding several topics including cost effective techniques of providing pastoral care which included the provision of such via long-distance or off-site (perhaps taking some type of electronic form comparable to Skype) and the idea of a contact for each faith group in order to keep chaplains from various faith communities in contact with each other.

5. Greetings from Rev. Dr. Ron Hunt, President of the Canadian Multifaith Council

Rev. Dr. Ron Hunt addressed the members and made it known that the Canadian Multifaith Council or CMC facilitates education in regard to multifaith issues and expressed his desire to work with the IFC to bring faith issues forward.

6. Orientation Regarding Tuesday and the Commissioner's Visit and Review of the New MoU

TUESDAY, APRIL 29TH, 2014—9:00-12:00

IFC Board Members: Chattar Ahuja, Louise Blain, Rhonda Britton, Chris Coffin, Riley Coulter, John deVries (Interim President), Garry Dombrosky, Helen Hastie, Brian Hawes (Executive Counsel), Bridget MacKenzie (Past President), Glenn McCullough, Catherine O'Brien, Dan O'Hara, Abdul Hai Patel, Stephen Siemens, Zushe Silberstein, Barry Wood

IFC Chaplaincy Representatives: Ramon (Snowy) Noble

Absent: David Blakely, Dale Gillman, Jean Martin, Denis Patry and Roop Sharma

Guests: Commissioner—Don Head, Assistant Commissioner—Fraser Macaulay, Director General—Rev. Richard (Rick) Burk and Assistant Director General—Bill Rasmus

Recording Secretary: Laura Patrie, Executive Secretary

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- 1) Welcome CSC Commissioner, Don Head & Fraser Macaulay, Assistant Commissioner**
- 2) Devotions – Rev. Rhonda Britton**
- 3) Brief Introductions of Members**
- 4) Comments from The Commissioner, Don Head**

Both the Commissioner and Assistant Commissioner addressed the members and relayed their desire to maintain and build a stronger solution based relationship with the IFC.

- 5) Questions & Answers for Mr. Head**

The floor was opened to a question period with answers provided by Commissioner Don Head and Assistant Commissioner Fraser Macaulay.

- 6) Break**
- 7) Question & Answers (continued)**

LUNCH 12:00—13:30

8) ANNUAL GENERAL MEETING

I. President's Report—John deVries

The MoU and CD750 were both highlights in the President's report.

Motion: that a card and gift be sent on behalf of IFC to thank Monique Marchand for her excellent work and wish her all the best in her future endeavors.

Moved by: Abdul Hai Patel

Seconded by: Dan O'Hara

All in favour

Motion carried

II. Financial Report—Laura Patrie

Motion: to accept the Financial Report and Financial Review as presented

Moved by: Garry Dombrosky Seconded by: Catherine O'Brien

All in favour

Motion carried

III. IFC Membership Recommendations for 2014 – 2015 & 2014 – 2016

Recommendation No. 1

That the following groups and organizations be confirmed as the members of the Interfaith Committee on Chaplaincy and the Correctional Service of Canada for the 2014-2015 year:

MEMBER FAITH COMMUNITY or ORGANIZATION
1. Anglican Church of Canada
2. Buddhist Society - Gaden for the West
3. Canadian Baptist Ministries
4. Canadian Conference of Catholic Bishops
5. Canadian Council of Churches
6. Centre for Israel and Jewish Affairs
7. Canadian Council of Imams
8. Christian and Missionary Alliance
9. Christian Reformed Church, Canada
10. Church of the Nazarene Canada

11. Hindu Federation
12. Lutheran Council in Canada
13. Mennonite Central Committee, Canada
14. Pentecostal Assemblies of Canada
15. Presbyterian Church in Canada
16. Seventh-day Adventist Church
17. Sikh Society of Ontario Khalsa Darbar Inc.
18. United Church of Canada

Motion to accept recommendation 1 as presented

Moved by: Abdul Patel

Seconded by: Louise Blain

Motion carried

Recommendation No. 2

That the following member representatives be elected to the Board of Directors of the IFC for 2014-2016:

- | | |
|--------------------|------------------------|
| 1. Chattar Ahuja | 9. Brian Hawes |
| 2. Louise Blain | 10. Jean (John) Martin |
| 3. David Blakely | 11. Bridget MacKenzie |
| 4. Riley Coulter | 12. Glenn McCullough |
| 5. John deVries | 13. Rhonda Britton |
| 6. Garry Dombrosky | 14. Catherine O'Brien |
| 7. Dale Gillman | 15. Stephen Siemens |
| 8. Helen Hastie | |

Moved by: Catherine O'Brien

Seconded by: Louise Blain

Motion carried

IV. Statement of Work for IFC Members—Brian Hawes

(this item was moved forward—see *g) i. below*)

V. Nominations Committee Report – Bridget MacKenzie

The committee consisted of Wayne Varley and Bridget.

Nominees are:

- Garry Dombrosky for president
- Brian Hawes for vice-president

The floor was opened to nominations from the floor with no new nominees brought forward.

VI. Elections

Motion: that Garry Dombrosky be nominated as President for the following 2 year term

All in favour

Motion carried by acclamation

Motion: that Brian Hawes be nominated Vice-President for the following 2 year term

All in favour

Motion carried by acclamation

Motion: that Barry Wood be nominated as the Catholic Representative on the Executive.

Moved by: Chris Coffin Seconded by: Dan O’Hara

All in favour

Motion carried by acclamation

B R E A K

9) BOARD of DIRECTORS MEETING

a) Adoption of the AGM Agenda

Motion: to adopt the 2014 AGM Agenda as presented

Moved by: Brian Hawes Seconded by: Dan O’Hara

Motion carried

b) Adoption of the Minutes of the Fall Meeting

Motion: to adopt the Minutes of the Fall Meeting with the following correction(s):

1) Stephen Siemens, Dan O’Hara and Helen Hastie were not present
2) Page 10: bottom of 2nd paragraph, page 14: confusion in statements (“not” is missing)

Moved by: Bridget MacKenzie Seconded by: John deVries
Motion carried

c) Director General of Chaplaincy Report—Richard Burk

The Director General delivered a verbal report.

d) Discussion re: CD # 750 & Site Evaluations

There was an open discussion regarding Site Evaluations and CD750

e) Transforming Community Chaplaincy Together (TCCT)

John deVries spoke about the TCCT and where they fit into the system.

**Motion: that the president send a letter of support to TCCT
encouraging them in their ministry**

Moved by: Brian Hawes Seconded by: John deVries
Motion carried

**Action: Garry Dombrosky will write a letter of support to the TCCT
offering the moral support of the IFC**

f) Business Arising from Fall Meeting

g) New Business

i. Discussion re: members’ duties—Brian Hawes

Brian Hawes led a discussion regarding the role of IFC members.

The Statement of Work for Members was discussed. Members were asked to help prepare a final draft to be voted on and added to the IFC’s Constitution at the following Fall Meeting.

**Action: all members will forward their comments and concerns
in regards to the Statement of Work to Brian prior to June 30th, 2014**

ii. Discussion and a re-evaluation of the structure of the IFC -

The role of chaplain representatives is an issue with the new model. An open discussion is in order to determine what is and what is not appropriate involvement from this day forward.

**iii. Number of members & number of face to face meetings each
year**

Action: that this be an item on the agenda for this fall's meeting

iv. Constitutional discussion & strike a committee to rewrite the constitution to be in line with the new MOU

Action: that this be an item on the agenda for this fall's meeting

v. Chaplaincy Representation

Action: that this be an item on the agenda for this fall's meeting

h) Reports

I. Chaplain Representative Reports

- **Prairie Region and Chaplains to Women**—Snowy Noble (A report was provided.)
- **Quebec Region**—Denis Patry (delivered by Louise Blain) (A written report was provided.)
Corrections and clarifications: KPCI did not “invite”, but rather asked if it was possible to be present even though no coverage of costs could be offered; the existing chaplains have not had any remuneration since April 1st, 2014 because KPCI has not received the funding as of yet; KPCI does not pay transportation which presents difficulties in providing services to minorities.

II. Sub-Committee Reports

- **Sacred Space**—Bridget MacKenzie / Louise Blain
Sacred Space has now been enshrined in CD#750.

Tuesday's meeting adjourned at 5:00 pm EST

WEDNESDAY, APRIL 30th, 2014—09:00-12:00—Salon Leger A/B

IFC Board Members Present: Chattar Ahuja, Louise Blain, Rhona Britton, Chris Coffin, Riley Coulter, John deVries (Interim President), Garry Dombrosky, Helen Hastie, Brian Hawes (Executive Counsel), Bridget MacKenzie (Past President), Glenn McCullough, Catherine O'Brien, Dan O'Hara, Abdul Hai Patel, Stephen Siemens, Zushe Silberstein, Barry Wood

IFC Chaplaincy Representatives Present: Ramon (Snowy) Noble

Absent: David Blakely, Dale Gillman, Jean Martin, Denis Patry and Roop Sharma

Guests: Director General of Chaplaincy—Rev. Richard (Rick) Burk, Assistant Director General of Chaplaincy—Bill Rasmus

Recording Secretary: Laura Patrie, Executive Secretary

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Devotions—Dan O’Hara

9) h) Reports— *Continuation of Sub-Committee Reports*

- **Circles of Support and Accountability**—Stephen Siemens
It was reported that the future of CoSA is precarious if the need is not conveyed in a timely manner to those who matter. The last national meeting will take place in Calgary before a study with very positive data has been released in the fall.
A discussion followed regarding funding and the proper procedures to follow in order to instill trust. The media involvement has not been a positive influence on either side of this partnership as it affects the level of trust between the stakeholders.

Action: that the IFC president will send a letter to CoSA confirming that IFC is aware of the position CoSA is in and offer our moral support—Stephen will relay this message at the meeting

10) Location and Dates of Next Meeting

The Fall Gathering and Board Meeting will be held in Edmonton, AB from Monday, November 3rd, 2014 to Wednesday, November 5th, 2014.

11) Adjournment

The 2014 AGM officially adjourned at 12:00 noon EST.

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